



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1. Name of the Institution

JAGJIWAN COLLEGE

- Name of the Head of the institution **Radha Mohan Singh**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **9431681944**
- Mobile No: **8102116474**
- Registered e-mail **jagjiwancollegeara@gmail.com**
- Alternate e-mail **jjciqac@gmail.com**
- Address **Chandwa, New Police Line, Bhojpur**
- City/Town **Arrah**
- State/UT **Bihar**
- Pin Code **802312**

2. Institutional status

- Type of Institution **Co-education**
- Location **Urban**
- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **Veer Kunwar Singh University, Arrah**
- Name of the IQAC Coordinator **Dr Kumar Kaushalendra**
- Phone No. **9431681944**
- Alternate phone No. **8102116474**
- Mobile **9413681944**
- IQAC e-mail address **jjciqac@gmail.com**
- Alternate e-mail address **jagjiwancollegeara@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

[https://www.jjcollegeara.co.in/index.php?file=agar.php&pg=Annau%20Quality%20Assurance%20Report%20\(AQAR\)](https://www.jjcollegeara.co.in/index.php?file=agar.php&pg=Annau%20Quality%20Assurance%20Report%20(AQAR))

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://www.jjcollegeara.co.in/index.php?file=about_us.php&pg=Academic%20Calendar

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.64	2017	30/10/2017	29/10/2022

6. Date of Establishment of IQAC

10/08/2015

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	NIL	NIL

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year 4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)**NIL****12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
NIL	NIL

13.Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	JAGJIWAN COLLEGE
• Name of the Head of the institution	Radha Mohan Singh
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9431681944
• Mobile No:	8102116474
• Registered e-mail	jagjiwancollegeara@gmail.com
• Alternate e-mail	jjciqac@gmail.com
• Address	Chandwa, New Police Line, Bhojpur
• City/Town	Arrah
• State/UT	Bihar
• Pin Code	802312
2.Institutional status	
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Veer Kunwar Singh University, Arrah
• Name of the IQAC Coordinator	Dr Kumar Kaushalendra
• Phone No.	9431681944

• Alternate phone No.	8102116474				
• Mobile	9413681944				
• IQAC e-mail address	jjciqac@gmail.com				
• Alternate e-mail address	jagjiwancollegeara@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.jjcollegeara.co.in/index.php?file=aqar.php&&pg=Annau1%20Quality%20Assurance%20Report%20(AQAR)				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.jjcollegeara.co.in/index.php?file=about_us.php&&pg=Academic%20Calendar				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.64	2017	30/10/2017	29/10/2022
6.Date of Establishment of IQAC			10/08/2015		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			4		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional			No		

website?	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
NIL	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
NIL	NIL
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2021	03/02/2022
15. Multidisciplinary / interdisciplinary	
16. Academic bank of credits (ABC):	

17.Skill development:
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
20.Distance education/online education:

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	15
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	2106
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1062
File Description	Documents
Data Template	View File
2.3	936

Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	View File	
3.Academic		
3.1	21	
Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2	31	
Number of Sanctioned posts during the year		
File Description	Documents	
Data Template	View File	
4.Institution		
4.1	12	
Total number of Classrooms and Seminar halls		
4.2	0	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	48	
Total number of computers on campus for academic purposes		

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Courses of Jagjiwan College, Arrah are developed and implemented having relevance to local, national and global developmental needs. All these courses are developed by the University. Jagjiwan College has different courses approved by the

University in the stream of Science and Arts. The University offers any program for courses that is passed by a Board studies comprising senior faculty members, subject experts and student representatives of different Colleges and PG departments as well who after through discussions approve the syllabus of any programme. They of course present programme outcomes, programme specific outcomes and course outcomes. To ensure the course effective, a Bridge course is conducted by departments at the beginning of the session to orient the students to bridge the gap between pre-institute and University pattern and for identifying slow and advance learners.

In this regard, the Board of Studies of each department oversees the relevancy and requirements of any course in the programmes that the department offers. As Board of studies is conducted every year, it revises courses as per needs.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College prepares the academic calendar taking into consideration the defined calendar of the afflicting University. This helps the faculty members implement the calendar effectively and work on extensive teaching materials by the use of ICT. The academic calendar helps the faculty for conduct of co-curricular activities such as concept talk, guest lectures and internships and for extracurricular activities such as extension activities, sports, exhibitions and annual gathering. To monitor teaching plan, the Principal and heads of the Departments ensure whether the schedule of curriculum delivery is being followed as per the calendar or not. In addition, there is also a rigorous effort for the promotion of students by the participations of different cells that work in organising regular programmes as per academic calendar.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

2106

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

157

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Yes, Jagjiwan College, Arrah has been catering to crosscutting issues in establishing various cells under the IQAC that is very active to address these issues. This is to promote among students regarding Code of Conduct and discipline. To promote code of Conduct and moral Ethics we organise Induction Programme just after the beginning of the new session in which students are taught various lessons regarding lives, the importance of the courses offered by the College and social awareness. We also have Women Cell through which students are taught notion of gender equity and dignity of women and also the call for egalitarian society for a sustainable gender progression. To promote Gender, Human values, Environment and sustainability, the College has NCC wing and NSS wings through which these issues are highlighted and

students are instilled the spirit of the humanism and environmentalism along with national value or in making a national building. The College follows its own academic Calendar to organise professional and administrative ethics for Teaching and non-teaching staff so that they can show their honesty and commitment for the sake of students. Human values are also nurtured through extension activities by doing internship programs and attending its related programs.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

199

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2124

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1046

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Bridge courses are organised in respective subjects for newly admitted students to identify their leaning capability.

Special Programmes for Advanced learners

- Advance leaners are encouraged to make poster and PPT presentations.
- Concept seminars and lectures are regularly organised.
- Advanced leaners are always promoted to participate in curricular and extracurricular activities of the university.
- They are also informed regarding competitive exams and shared skill to crack these examinations.
- They are also taught to sit in the library and to consult reference books.
- They are taught to write answer in the proper format.

Special programmes for Weak learners

- We organise Remedial classes/ difficulty sessions and special classes for doubt clearance.
- Detailed feedback is given through their performance in tests, and exams.
- Students are taught to follow methodologies of writing answer.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2106	21

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College has been focusing on innovative and creative ways of disseminating , sharing and facilitating knowledge development in the students based on outcome-Based education (OBE).

Course Delivery methods:

- Group discussions
- Seminars, lectures, workshop
- Stimulations and experimental exercises
- Lab experimental work
- Class Assignments/Quizzes

Individual learning

- Teaching through E-learning tools like NPTEL videos, SWAYAM, Coursera, IIT Bombay-Spoken Tutorial Online Courses to enhance learning of students.
- Promote students to go through the best lectures available on you-tubes and other sources.

Experiential learning

- Student-centric learning is provided in the practical session to apply concepts learned in the classrooms.
- Internships
- Promote to participate in workshops
- Participation in outreach activities

Participative/collaborative learning

- Interdepartment competitions and participations in Inter-university competition.
- Participation in the lectures by experts and alumni members from industry and academia.
- MOUs are signed with leading industries/companies/NGOs to bridge the gaps in the curriculum
- This experiential learning and innovative learning promotes students to think crucially and find out solutions in real life situations.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College is well equipped with ICT infrastructure for students, faculty and technical staff. Faculty members apply the optimum use of ICT infrastructure in teaching and train students to make use

of technologies. Staff also make use of ICT-enabled tools to facilitate the administrative work of the College.

- The College has three digital classrooms through which teachers teach their lessons with the use of multimedia and other teaching aids like projectors, internet-enabled computer/laptop systems, and the teachers' use of the modern teaching aids.
- It has Smart classrooms facility with wifi facility via Lan or Internet.
- Grooming/Soft skills/Mock tests are conducted using ICT-enabled tools.
- Our library provides approximately 17 thousand books for Arts and Science streams with the facility of Inflibnet.
- The Institute has also implemented an ICT-based student admission and examination payment system. Generally University monitors the admission procedure but sometimes the College is assigned to do this process but admission and examinations fees are monitored by the College.
- The College has one big seminar hall well equipped with multimedia facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

21

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

21

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

18

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

207

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Effective implementation of evaluation reforms are ensured by the affiliating University and it is out of scope of the college administration. All the Constituent and affiliated Colleges are updated about the process through the University website. Jagjiwan College, Ara has graduation level courses in Arts and Sciences. At UG level, the examination is monitored by the University, but the practical examinations in Sciences and Psychology are conducted at the College's labs. Though the exams are conducted by the University, Faculty members always make students ready for final exam. In this regard, they assign students to make presentations on the texts covered in their classrooms and also develop contextual knowledge for writing the answers in the annual exams with their broader knowledge. Apart from this, regular departmental seminars, debates, group discussions, report writing and Quiz are conducted.

The College is a Constituent Unit of Veer Kunwar Singh University and is bound to follow every change/reform related to evaluation and guidelines with regard to appointment of theory/practical examiners and schedule of the examinations. It has been proposed that the UG students will also go through monthly tests.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College has an effective mechanism with internal examination

related grievances that is transparent, time-bound and efficient as well. Though the examination is monitored and maintained by the University Examination Department, yet the College follows the norms of affiliating University's norms at the time of conducting examination. The University allots centres of examinations and faculty members of the College performs the duties of invigilator and do evaluation works. The University directs Colleges to organise practical examinations as home centre for the students. During the examinations a lot of technical and examination related issues come out. It tis the duty of the College administration to sort out the concerned problems within time such as error in the details of students, seats problems, misprinting in the mark-sheet and certificates. The examination Dept. of the College provides memos for the correction in the students mark-sheet and certificates. The College takes the problems of the students related to examinations at top priority and tries to dispose the problems.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Jagjiwan College, Arrah has stated leaning outcomes for graduate students that is published through its website and other documents. The Courses offered by the concerned departments are displayed on the College website. The College offers the courses to get their degrees mediated with the development of discipline, knowledge, critical thinking, problem-solving.

The Course outcomes are disseminated through the College website providing prospectus, course file, departments and other academic details. The Course outcomes contribute students to achieve the Mission and Vision of the College.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Jagjiwan College, Arrah evaluated the attainment of the course outcomes during the year through annual examination, presentation, Group discussion, internal test. These are also evaluated by the feedback taken by the faculty members regarding students performances. It is also processed to check the performance of slow learners and Advanced learners.

The efficiency and effectiveness of the process of attainment of Cos is monitored, assessed and improved by taking inputs from the discussion/suggestion/decision taken in the meeting of the departments and IQAC Cell.

The following method is used to assess course outcomes. Course attainment levels are defined based on prior performance and are expressed as a proportion of students achieving a target score. The students go through internal test, quiz competition, group discussion, presentation, lab performance, and practical examinations.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

859

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.jjcollegegara.co.in/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

24

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

6

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Jagjiwan College, Arrah promotes Research work and also updates the research facility for students and faculty. Though College does not have project work/internship programme in the syllabus, but students of the College go to internship programmes at summer vacation for the development of their academics, personality, research and higher education. NSS and NCC wings students visit to chandwa village to teach children without any charge and also adopted the village for welfare.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

29

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

629

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Policy of the institution for creation and enhancement of infrastructure is primarily need-based and depends on the availability of funds from state/UGC/Internal sources. The development fee is low to keep the cost of the education minimum. This is to ensure that larger number of economically challenged students may access higher education.

The college has following physical facilities for imparting better education to the students : Total Campus area of college 5.43 Acres.

Classrooms : We have 12 classrooms

Technology enabled learning spaces : 01 Modern Language lab., 03 Smart Class Room having audio-visual facilities and LCD projectors. E-Library, Network Resource Centre,

Seminar halls: 01 (250 Seating Capacity)

Tutorial Spaces: 05 Laboratories :09

Botanical Garden : J C Bose Botanical Garden

- Specialized facilities and equipment for teaching, learning and research: Integrated Community computers, LCD Projector, Language Lab, Computer lab, Research Microscope Oven, Incubators, Laminar air flow Cabinets, Optical Bench, Cathode Ray Oreillograph, Laser, BJT Characteristics, Logic Gates, Newton Ring etc.

- Seminar Hall: A Seminar Hall with all facilities such as interactive board, projector public Address podium & seating capacity of about 250 people.

The College has adequate infrastructure for teaching and learning.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college gives equal emphasis to co-curricular activities seeing them as part of the students' growth. The college has among its alumni, many famous luminaries. There are various societies in the college including dramatics, debating, music, dance, NSS and various others providing great platforms to students with extra talents.

To maintain the tradition the college provides various facilities

and spaces:

1. A spacious auditorium with the best of sound and light systems giving opportunities for holding variety of events.
2. A yoga room for yoga/recreation activities.

Various facilities available in Department of Physical Education are as follows:

- One Basketball Court with uprights / Fiber Boards
- Play Field (Dimensions: 140mts x 100mts) with Centre Cricket Pitch and Football uprights
- Volleyball Court with Uprights , one, standard size
- Sports Room (Dimensions: 6.50mts x 4.30mts)
- Sports Store Room (Dimensions: 6.50mts x 6.50mts)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Here are details of the College Library interfacing OPAC, Electronic Resource Management package for e-journals, Federated searching tools to search articles in multiple databases library website, In-house/remote access to e-publications.

OPAC(Online Public Access Catalogue)

The Library has prepared databases of books in English language. As soon as new books are purchased and processed, their bibliographic description is added in the OPAC. One terminal is dedicated for the readers for use OPAC for their search of books.

Electronic Resource management package for e-journals:

The College has joined the "National Library and Information Services Infrastructure for Scholarly Content (INFLIBNET N-LIST)" programme under which access to e-resources to students, researchers and Faculty members is provided.

Library Automation

- **Library Automation:** The library is fully automated with "Lib-Man" software which has following

- Flexible to run on any operating system
- Interactive, screen-oriented and menu driven user interface
- User-defined security levels

It supports MARC21, Unicode, SRU-SRW, and Z39.50. The library automation software is equipped with the following modules Acquisition, Cataloguing, Circulation, Serials, OPAC, and Reports.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

243410

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

57

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College frequently updates its IT facilities including Wi-Fi

It has a policy for periodical upgradation of the IT facilities. It regularly works to fulfil the demand of new version as per requirement of the College and taken into the consideration of the latest version used by prestigious University. In general, it is equipped with Wi-Fi, LAN, Accessibility to OER & Digital Consortia such as INFLIBNET along with some supporting facilities. The Campus is also governed by Microsoft campus Licensing Agreement.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

48

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

6.17

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Jagjiwan College, Arrah is constantly enriching the physical, academic and other facilities and meeting the growing needs of the College in this regard. For this IQAC calls meeting to assess and develop physical and academic facilities in order to make the education function smoothly and quality centric. In order to ensure maintenance and optimum utilisation, various systems and procedures are established so as to benefit all the stakeholders. The officers concerned look after the management system of the administration and they have liability to advance it up. They also look after the campus maintenance which includes buildings, classrooms, laboratories, hostels, playground, lawns etc. cleaning, Dusting, Sweeping and Mopping, maintenance of Garden, Pest Control, Entire campus snag work etc. is undertaken daily by the housekeeping staff. Jagjiwan College has a workforce of carpenters, masons, Electricians and plumbers for minor repair work.

For surveillance the College has installed CCTV-cameras at the strategic places so that the subject of discipline and a sense of security should be maintained.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

24

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

234

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

234

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

B. Any 3 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

353

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities. Students constitute a major stakeholder in the development of the College. Jagjiwan College, Arrah maintain an excellent rapport with the student community Students of final year and pre-final year are members of various committees of the College as mentioned below:

- Anti-Ragging Committee
- Anti-sexual harassment Committee
- Women Empowerment. Committee
- Cultural Committee
- Alumni Committee
- Magazine Committee
- Student Welfare Committee
- Sports/NCC/NSS Committee

The students representative in the above committee play a vital role by actively participating and providing suggestions for overall improvement of the academic ambience and to build the culture of excellence. The College promotes students to be part of various curricular and co-curricular activities and motivate to be part of academic & administrative bodies/committees of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College is in the procedure to get registered alumni Association. However we organise meeting time to time to handle the issues related to College and academic activities.

- In the meeting of Alumni Association, we take some important suggestions and implement to sort out the problems.
- The Alumni have immensely contributed in terms of placements, guest lectures, industry connect and guidance for higher education.
- The Alumni association builds a network among alumni and also connect with the Corporate world.
- The Association helps in holding interactive sessions to motivate current students about the employability and educational opportunities abroad.
- The Alumni provide feedback on their abilities gained during their course and provide valuable recommendations for improvements. The Alumni were also involved in defining our Vision and mission.
- The Out-going students become members of Jagjiwan College and

they are provided with associated membership based on their year of graduation.

The alumni are advised to keep in touch with the association and participate in its meetings and furnish updates of information with regard to their career progress.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION STATEMENT

To develop individuals of disadvantaged sections of the society by spreading education, so that they can be mould into personality having morally upright, intellectually well-informed, socially concerned, emotionally balanced, physically well-developed and culturally accomplished.

MISSION STATEMENT

- To Act as a Catalyst of Change by spreading education to the disadvantaged sections of the society (Dalits) by dismantling the cobwebs of ignorance and illiteracy.
- To stimulate a scientific temper by crusading against superstitions and out-dated customs like child marriage, caste System, female foeticide, dowry, gender bias, regionalism. etc.
- To nurture creative and resourceful minds who can think big,

think fast and think ahead, who can care for the nation and the weaker sections of society, and are imbued with humanistic passions and values.

- To enable the students of Jagjiwan College, Ara to settle down with a different career which is intellectually challenging, professionally satisfying, socially prestigious & financially rewarding.

To increase Dalits & female participation in the field of higher education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- Strategic goals of the college are decided by the college development committee. The Principal and the staff to take decisions about the Institutional functioning independently. Appointment of the Faculty to the major offices such as Bursar, Registrar are made by the university or State. Various committees such as IQAC, Steering, Examination, Sports, Purchase, Time table, Stock, etc are also constituted by the Principal with the consent of the staff members for smooth functioning of the Institution and achievement of the stated mission.

- The personal interaction of the Principal with the various stake holders, Faculty members, non teaching staff, students, parents, industry play an important role in the functioning of the College. Annual Parent-Teacher meet strengthens the bond of the parents with the Institution.

- To promote the culture of excellence an effort is made to create strategic alignment in the whole organisation. This ensures appropriate design of hard systems (Policies, Procedures Process, Systems, Performances and Soft systems, Values, Commitment, Motivation, Loyalty, Communication, etc.) and progress towards the vision and mission of the Institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional Strategic/perspective plan is effectively deployed

- Teachers' council, Non-teaching staff, students' union through regular discussion with Principal and coordinators of different cells/committees implement their regular plans and policies.
- Heads of the Departments and faculty of all departments and Principal meet regularly to discuss various issues and problems.
- Secretarial staff puts their ideas and policies in meeting headed by the Principal for implementation.
- Financial transactions are carried out by finance sub-committee and Bursar of the college.
- Feedback works are done from time to time for review and evaluation through Grievance Redressal Cell.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

This College is a constituent college. The Principal and the staff/faculty are always stepping in together for designing and proper applications of the quality policy and plans. The principal of the college is the head of the institution and provides

requisite leadership to the system. Principal being the executive and academic officer of the college ensures that all the provisions of the university bye-laws, the Statutes and the regulations are strictly observed.

The plans which are chalked out are implemented with proper monitoring by IQAC.

- Better quality education.
- Opening of career oriented programmes.
- Opening of post-graduate courses.
- Establishing academic-industry linkage.
- Social commitments through the different wings of the college such as NSS,NCC etc.
- Empowerment of women by constituting different cells like sexualharassment cell, anti-ragging cell etc.
- Skill development programmes.
- Provision of universal education to all.
- Extending quality education to students of weaker section of the society forsocial inclusion.
- Provision of co-operation through coordination with other institutions andagencies.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

For the welfare of teaching and non-teaching staff, the College has community welfare that is working effectively in the institution.

- Welfare society of the College facilitates Loan with nominal and wit little interest.
- The College facilitates for teaching and non teaching staff CL
- Emergency leave
- Earned Leave
- Permission for Flexible Hours for Faculty
- Vacation for teaching and non-teaching staff
- Financial support for teaching faculty to attend conferences, workshop etc

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

IQAC has its fundamental pursuit to enrich Quality education, physical and academic infrastructure development and it also works for overall development of teaching staff. In this regard, The College has formulated performance appraisal system in order to evaluated qualitative and quantitative outcomes and performance of faculty members along with students development in curricular and co-curricular activities. It is executed with the help of self Appraisal Reports which gives quantitative assessment of the faculty members. The Performance is self assessed by duly filling self appraisal report with proofs of performance by Faculty and Staff at the end of academic year. The system inspires faculty which boosts professional knowledge and growth. The faculty and Non-teaching staff appraisal is provided by considering the following parameters:

1. Academic performance
2. Publications in Journals
3. Publications in Conferences
4. Seminars
5. Workshops
6. Faculty Development Programs
7. Research Initiatives - Projects applied for funding

8. Consultancy Activities**9. Student development****10. Department Activity****11. Inter-department Activity****12. Outreach(External Resource Person)****13. Online/Hands-on Courses certification****14. Industrial visits organised for students****15. Other professional training for Non-teaching Staff**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College conducts internal and external financial audits regularly. This is to impart the responsibility of implementation and maintenance on internal control relevant to the preparation and presentation financial statements that give a true and view and free from the material misstatement. The College invites the Accountant from the University and State as well to visit to the College for the due purpose of accounting of expenses done by the College on Academic activities and administrative activities. The Accountant visited go through the procedures and request to avail all the evidences or documentations about the amounts and disclosures in the financial statements. Further, the procedure of Audit includes evaluating the appropriateness of accounting policies and the reasonableness of the accounting estimates made by management as well as evaluating the overall presentation of the financial statements. It takes more than two or three days in doing the complete bank statements analysis, cash vouchers,

purchase bills, fixed bank load papers, TDS submitted from the employees and other supplier to the Income tax department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College has predominant sources of fund through:-

1. Students fees

2. Funds from society and Promoters

3. Proper utilisation of financial resources is planned at the beginning of every financial year

4. The expenses of the funds are mainly due to the following

1. Salaries

2. Department budget

3. Infrastructure

4. Maintenance

5. Administrative expenses

6. Cultural & Co-Curricular activities

7. Promotional activities

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell of the College was formed in the year 2015 to monitor the quality of services in terms of Academics and Infrastructure being provided by the institution to its stakeholders. The IQAC constantly works on its mission and vision. It secures power to review the ongoing education and events of the College. It promotes faculty of the College to participate Faculty development program, Refreshers course, Orientation Course, Induction Course, innovative works and publications in Carelist and Scopus Journals. It also promotes faculty members to be resources persons and organise events in the college so that students may get opportunity to develop their critical mind. IQAC regularly organises academic and professional training of teaching and non teaching staff of the College. It also organises event on English communications skills, Yoga, Professional behaviour, Aptitude training for Labs. Institution also diligently design program for the student to venture out and begin their career in India and abroad. The systematic outcome of the courses tender to create career mapping, internships, industry certifications, benchmarking, frequent check points, aptitude and soft skills trainings and counselling for students and parents to ensure that the participants remain on track.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College gives emphasis to the course information; it is implemented with certain vision and motives. The faculty members strategies the course outcome and they also go through their syllabus and ensure students to fill out the requisites of the course. They evaluate the knowledge of students and their performance. Teachers organise Induction programmes and share the details of the course. After Induction program the teachers make plan to teach students with strategic plan. Teachers input the data of students in automated system of the College for the future reference on every topic. The College administrator also keeps the records of the lesson plan of the faculty members and directs teachers to modify their teaching methods and techniques..

Feedback

The College has developed QRIDES-Quality Assurance in Research, Innovation, Incubation, Industry Interaction, Development, Entrepreneurship, Education and Social Responsibility to measure the extent of the implementation and assess the impact of academic activities. The teachers teach and inspire students to develop critical mind and develop for negotiation of new challenges in their lives. This helps student to aspire for higher education and secure themselves in the competitive world.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for

C. Any 2 of the above

improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Jagiwan college, Arrah promotes Gender sensitivity through various events for norms of gender equality, women empowerment, safe and healthy atmosphere in the campus.

Safety & Security:

1. CCTV cameras through the campus has been installed for safety and security and particularly for the safety of girls students.

2. There are some Statutory committees like Anti-Sexual harassment committee, Women Welfare and Empowerment Committee, Grievance Redressal committee comprising of female faculty members is constituted as per the University guidelines and is working effectively.

3. Anti-ragging committee has been built to look into the grievances of girls and boys students.

Counselling:

1. The College has Counselling system in order to give counselling to the students regularly.

2. Faculty members choose some students to do monitoring work. This creates a healthy atmosphere to come across the grievances of the students and it is easy to handle to problems of the students.

3. Students in this regard come to meet mentors or female faculty member to share their problems regarding gender issue.

5. Students Welfare Committee: There is also a student welfare Committee in order to meet the challenges of students and the committee assures to give support to the students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

A) Solid Waste Management:

- The College has an effective mechanism for Waste management. The food and vegetable left over from the Canteen is segregated into bio-degradable and non-bio degradable waste.

- The bio-degradable waste is put into a pit and left to ferment

which will be used later as fertiliser to plants in the College campus.

- The non-biodegradable waste is placed into dustbins which are future collected by the Municipal authorities.

B) Liquid Waste Management:

- There is an effective sewage system inside the College.

C) E-Waste management:

- The e-waste generated in the College are collected together from all departments and handed over to an external e-waste recycling agency.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered

vehicles

3. Pedestrian Friendly pathways

4. Ban on use of Plastic

5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College has an eminent inclusive environment for both students and faculty. It always organises for environments awareness program and ecofriendly knowledge system for sustainable value. We also organise national festivals like Independence Day and Republic Day that is celebrated every year with full fever.

- NSS and NCC Wings of the College go through outreach programs accessible to villagers.
- The College also takes initiative to adopt village and assures free education and special initiative taken by NCC Wings for children of the village.
- The Department of English conducts event for the promotion or indigenous language and dialect.
- The College takes strong step to community development program keeping in view of tolerance and harmony and the notion of positivity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Jagjiwan College organizes various programs from time to time for the promotion of Constitutional values, rights, duties, and responsibilities of citizens. The college designs various activities to create awareness about the national identity and symbols. The Jagjiwan College with the help of NCC wings celebrates Independence Day on the 15th of August every year in its campuses. The Principal delivers a speech on the importance of freedom and the glory of Indian freedom struggle. Different cultural programs and events are performed which aim at highlighting the constitutional spirit of liberty equality justice and fraternity. Every year on 26th January, the Jagjiwan College celebrates Republic Day in its campus with great gratification to honour the date on which the constitution of India came into effect.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Jagjiwan College, Arrah provides UG level courses that imparts knowledge directly/indirectly related to the constitutional obligations, values, rights, duties and responsibilities of the citizen. The syllabus has been designed in such a way that carries the value of democracy and egalitarian society. It teaches about liberties, values, equality and a just society.

- Every year Independence and Republic Day is celebrated and other events as well that carries the national and community values.
- The College has NCC Wing and NSS Wings. They organise events and bound to disseminate knowledge related to the value of citizen and promotion of cultural and traditional heritage of the Country.
- Every year Independence Day is celebrated to highlight struggle of freedom and importance of Indian constitution.
- Republic Day is celebrated on 26th jan by organising activities highlighting the importance of Indian Constitution.

Similarly, Constitution day is celebrated on 26th Nov. every year by reading out the Preamble as stated in Constitution of India.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. **Title of the Practice:** The College has formulated Quality Circle meetings (QCM) for effective implementation of teaching and learning process.

2. **Objectives of the Practice:** In order to improve the quality education and overall performance, the College is in the constant flux in enriching the quality of teaching and learning process of faculties and students.

3. **The Context:** The Covid-19 Pandemic has brought the whole world in the disordered condition and loss of proper connectivity. The College decided to connect the system by the optimum use of ICT.

4. **The Practice:** The College obtained the feedback through the feedback form for the pre and final year students.

1. **Title of the Practice:** ORIENTATION OF NEW STUDENTS

2. **Objective of the Practice:** The College: The College is very active in introducing the value of the Syllabus, wonder of education, professional orientation of career, its Motto, Vision, and Mission to newly admitted students.

3. **The Context:** The fundamental pursuit of the this practice is to make the students feel comfortable in their new surroundings.

4. **The Practice:** After the completion of the admission of the students that is monitored and maintained by the University, the College organises the Induction Program.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

- **Korean language:** Taking the need of the hour, the College has made collaboration with King Sejong Institute of Korean Study, Patna and commenced Korean Language Centre to teach students of Sahabad/Bhojpur. In the entire province, no institute has introduced this course.
- **Certificate course for Communicative English and Personality Development:** In view of the students coming from remote/rural areas, this certificate course has been introduced.
- **Certificate course for Tourism Management:** Jagjiwan College, Arrah has commenced this course in order to overcome the problems of students in getting this course through distance mode. Since Bihar has many tourist place, this course will show a huge benefit for students in settling their career in the state itself.

BCA: though this course is found in most of the institutions of our affiliated University, yet there is still a great demand of this degree course. Pandemic has shown the bleak history of the modern society but it is ICT that has made the whole system sustained and found the another alternative of sustaining the system of Academic.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Courses of Jagjiwan College, Arrah are developed and implemented having relevance to local, national and global developmental needs. All these courses are developed by the University. Jagjiwan College has different courses approved by the University in the stream of Science and Arts. The University offers any program for courses that is passed by a Board studies comprising senior faculty members, subject experts and student representatives of different Colleges and PG departments as well who after through discussions approve the syllabus of any programme. They of course present programme outcomes, programme specific outcomes and course outcomes. To ensure the course effective, a Bridge course is conducted by departments at the beginning of the session to orient the students to bridge the gap between pre-institute and University pattern and for identifying slow and advance learners.

In this regard, the Board of Studies of each department oversees the relevancy and requirements of any course in the programmes that the department offers. As Board of studies is conducted every year, it revises courses as per needs.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College prepares the academic calendar taking into consideration the defined calendar of the afflicting University. This helps the faculty members implement the calendar effectively and work on extensive teaching materials by the use of ICT. The academic calendar helps the faculty for conduct of co-curricular activities such as concept talk, guest lectures and internships and for extracurricular activities

such as extension activities, sports, exhibitions and annual gathering. To monitor teaching plan, the Principal and heads of the Departments ensure whether the schedule of curriculum delivery is being followed as per the calendar or not. In addition, there is also a rigorous effort for the promotion of students by the participations of different cells that work in organising regular programmes as per academic calendar.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

2106

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

157

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Yes, Jagjiwan College, Arrah has been catering to crosscutting issues in establishing various cells under the IQAC that is

very active to address these issues. This is to promote among students regarding Code of Conduct and discipline. To promote code of Conduct and moral Ethics we organise Induction Programme just after the beginning of the new session in which students are taught various lessons regarding lives, the importance of the courses offered by the College and social awareness. We also have Women Cell through which students are taught notion of gender equity and dignity of women and also the call for egalitarian society for a sustainable gender progression. To promote Gender, Human values, Environment and sustainability, the College has NCC wing and NSS wings through which these issues are highlighted and students are instilled the spirit of the humanism and environmentalism along with national value or in making a national building. The College follows its own academic Calendar to organise professional and administrative ethics for Teaching and non-teaching staff so that they can show their honesty and commitment for the sake of students. Human values are also nurtured through extension activities by doing internship programs and attending its related programs.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

199

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2124

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1046

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Bridge courses are organised in respective subjects for newly admitted students to identify their leaning capability.

Special Programmes for Advanced learners

- Advance leaners are encouraged to make poster and PPT presentations.
- Concept seminars and lectures are regularly organised.
- Advanced leaners are always promoted to participate in curricular and extracurricular activities of the university.
- They are also informed regarding competitive exams and shared skill to crack these examinations.
- They are also taught to sit in the library and to consult reference books.
- They are taught to write answer in the proper format.

Special programmes for Weak learners

- We organise Remedial classes/ difficulty sessions and special classes for doubt clearance.
- Detailed feedback is given through their performance in tests, and exams.
- Students are taught to follow methodologies of writing answer.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2106	21

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College has been focusing on innovative and creative ways of disseminating , sharing and facilitating knowledge development in the students based on outcome-Based education (OBE).

Course Delivery methods:

- Group discussions
- Seminars, lectures, workshop
- Stimulations and experimental exercises
- Lab experimental work
- Class Assignments/Quizzes

Individual learning

- Teaching through E-learning tools like NPTEL videos, SWAYAM, Coursera, IIT Bombay-Spoken Tutorial Online Courses to enhance leaning of students.
- Promote students to go through the best lectures available on you-tubes and other sources.

Experiential learning

- Student-centric leaning is provided in the practical session to apply concepts leaned in the classrooms.

- Internships

- Promote to participate in workshops

- Participation in outreach activities

Participative/collaborative learning

- Interdepartment competitions and participations in Inter-university competition.

- Participation in the lectures by experts and alumni members from industry and academia.

- MOUs are signed with leading industries/companies/NGOs to bridge the gaps in the curriculum

- This experiential leaning and innovative leaning promotes students to think crucially and find out solutions in real life situations.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College is well equipped with ICT infrastructure for students, faculty and technical staff. Faculty members apply the optimum use of ICT infrastructure in teaching and train students to make use of technologies. Staff also make use of ICT-enabled tools to facilitate the administrative work of the College.

- The College has three digital classrooms through which teachers teach their lessons with the use of multimedia and other teaching aids like projectors, internet-enabled

computer/laptop systems, and the teachers' use of the modern teaching aids.

- It has Smart classrooms facility with wifi facility via Lan or Internet.
- Grooming/Soft skills/Mock tests are conducted using ICT-enabled tools.
- Our library provides approximately 17 thousand books for Arts and Science streams with the facility of Inflibnet.
- The Institute has also implemented an ICT-based student admission and examination payment system. Generally University monitors the admission procedure but sometimes the College is assigned to do this process but admission and examinations fees are monitored by the College.
- The College has one big seminar hall well equipped with multimedia facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

21

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality	
2.4.1 - Number of full time teachers against sanctioned posts during the year	
21	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded
2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)	
2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year	
18	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File
2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)	
2.4.3.1 - Total experience of full-time teachers	
207	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Effective implementation of evaluation reforms are ensured by the affiliating University and it is out of scope of the college administration. All the Constituent and affiliated Colleges are updated about the process through the University website. Jagjiwan College, Ara has graduation level courses in Arts and Sciences. At UG level, the examination is monitored by the University, but the practical examinations in Sciences and Psychology are conducted at the College's labs. Though the exams are conducted by the University, Faculty members always make students ready for final exam. In this regard, they assign students to make presentations on the texts covered in their classrooms and also develop contextual knowledge for writing the answers in the annual exams with their broader knowledge. Apart from this, regular departmental seminars, debates, group discussions, report writing and Quiz are conducted.

The College is a Constituent Unit of Veer Kunwar Singh University and is bound to follow every change/reform related to evaluation and guidelines with regard to appointment of theory/practical examiners and schedule of the examinations. It has been proposed that the UG students will also go through monthly tests.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The College has an effective mechanism with internal examination related grievances that is transparent, time-bound and efficient as well. Though the examination is monitored and maintained by the University Examination Department, yet the College follows the norms of affiliating University's norms at the time of conducting examination. The University allots centres of examinations and faculty members of the College performs the duties of invigilator and do evaluation works. The University directs Colleges to organise practical examinations as home centre for the students. During the examinations a lot

of technical and examination related issues come out. It is the duty of the College administration to sort out the concerned problems within time such as error in the details of students, seats problems, misprinting in the mark-sheet and certificates. The examination Dept. of the College provides memos for the correction in the students mark-sheet and certificates. The College takes the problems of the students related to examinations at top priority and tries to dispose the problems.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Jagjiwan College, Arrah has stated learning outcomes for graduate students that is published through its website and other documents. The Courses offered by the concerned departments are displayed on the College website. The College offers the courses to get their degrees mediated with the development of discipline, knowledge, critical thinking, problem-solving.

The Course outcomes are disseminated through the College website providing prospectus, course file, departments and other academic details. The Course outcomes contribute students to achieve the Mission and Vision of the College.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Jagjiwan College, Arrah evaluated the attainment of the course outcomes during the year through annual examination, presentation, Group discussion, internal test. These are also evaluated by the feedback taken by the faculty members regarding students performances. It is also processed to check the performance of slow learners and Advanced learners.

The efficiency and effectiveness of the process of attainment of Cos is monitored, assessed and improved by taking inputs from the discussion/suggestion/decision taken in the meeting of the departments and IQAC Cell.

The following method is used to assess course outcomes. Course attainment levels are defined based on prior performance and are expressed as a proportion of students achieving a target score. The students go through internal test, quiz competition, group discussion, presentation, lab performance, and practical examinations.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

859

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.jjcollegeara.co.in/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

24

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

5

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

6

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Jagjiwan College, Arrah promotes Research work and also updates the research facility for students and faculty. Though College does not have project work/internship programme in the syllabus, but students of the College go to internship programmes at summer vacation for the development of their academics, personality, research and higher education. NSS and NCC wings students visit to chandwa village to teach children without any charge and also adopted the village for welfare.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

29

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

629

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Policy of the institution for creation and enhancement of infrastructure is primarily need-based and depends on the availability of funds from state/UGC/Internal sources. The development fee is low to keep the cost of the education minimum. This is to ensure that larger number of economically challenged students may access higher education.

The college has following physical facilities for imparting better education to the students : Total Campus area of college 5.43 Acres.

Classrooms : We have 12 classrooms

Technology enabled learning spaces : 01 Modern Language lab., 03 Smart Class Room having audio-visual facilities and LCD projectors. E-Library, Network Resource Centre,

Seminar halls: 01 (250 Seating Capacity)

Tutorial Spaces: 05 Laboratories :09

Botanical Garden : J C Bose Botanical Garden

- Specialized facilities and equipment for teaching, learning

and research: Integrated Community computers, LCD Projector, Language Lab, Computer lab, Research Microscope Oven, Incubators, Laminar air flow Cabinets, Optical Bench, Cathode Ray Oreillograph, Laser, BJT Characteristics, Logic Gates, Newton Ring etc.

- Seminar Hall: A Seminar Hall with all facilities such as interactive board, projector public Address podium & seating capacity of about 250 people.

The College has adequate infrastructure for teaching and learning.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college gives equal emphasis to co-curricular activities seeing them as part of the students' growth. The college has among its alumni, many famous luminaries. There are various societies in the college including dramatics, debating, music, dance, NSS and various others providing great platforms to students with extra talents.

To maintain the tradition the college provides various facilities and spaces:

1. A spacious auditorium with the best of sound and light systems giving opportunities for holding variety of events.
2. A yoga room for yoga/recreation activities.

Various facilities available in Department of Physical Education are as follows:

- One Basketball Court with uprights / Fiber Boards
- Play Field (Dimensions: 140mts x 100mts) with Centre Cricket Pitch and Football uprights

- Volleyball Court with Uprights , one, standard size
- Sports Room (Dimensions: 6.50mts x 4.30mts)
- Sports Store Room (Dimensions: 6.50mts x 6.50mts)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Here are details of the College Library interfacing OPAC, Electronic Resource Management package for e-journals, Federated searching tools to search articles in multiple databases library website, In-house/remote access to e-publications.

OPAC(Online Public Access Catalogue)

The Library has prepared databases of books in English language. As soon as new books are purchased and processed, their bibliographic description is added in the OPAC. One terminal is dedicated for the readers for use OPAC for their search of books.

Electronic Resource management package for e-journals:

The College has joined the "National Library and Information Services Infrastructure for Scholarly Content (INFLIBNET N-LIST)" programme under which access to e-resources to students, researchers and Faculty members is provided.

Library Automation

- **Library Automation:** The library is fully automated with "Lib-Man" software which has following
- Flexible to run on any operating system
- Interactive, screen-oriented and menu driven user interface
- User-defined security levels

It supports MARC21, Unicode, SRU-SRW, and Z39.50. The library automation software is equipped with the following modules Acquisition, Cataloguing, Circulation, Serials, OPAC, and Reports.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

243410

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

57

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The College frequently updates its IT facilities including Wi-Fi

It has a policy for periodical upgradation of the IT facilities. It regularly works to fulfil the demand of new version as per requirement of the College and taken into the consideration of the latest version used by prestigious University. In general, it is equipped with Wi-Fi, LAN, Accessibility to OER & Digital Consortia such as INFLIBNET along with some supporting facilities. The Campus is also governed by Microsoft campus Licensing Agreement.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

48

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

6.17

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Jagjiwan College, Arrah is constantly enriching the physical, academic and other facilities and meeting the growing needs of the College in this regard. For this IQAC calls meeting to assess and develop physical and academic facilities in order to make the education function smoothly and quality centric. In order to ensure maintenance and optimum utilisation, various systems and procedures are established so as to benefit all the stakeholders. The officers concerned look after the management system of the administration and they have liability to advance it up. They also look after the campus maintenance which includes buildings, classrooms, laboratories, hostels, playground, lawns etc. cleaning, Dusting, Sweeping and Mopping, maintenance of Garden, Pest Control, Entire campus snag work etc. is undertaken daily by the housekeeping staff. Jagjiwan

College has a workforce of carpenters, masons, Electricians and plumbers for minor repair work.

For surveillance the College has installed CCTV-cameras at the strategic places so that the subject of discipline and a sense of security should be maintained.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

24

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

234

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

234

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

B. Any 3 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

353

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities. Students constitute a major stakeholder in the development of the College. Jagjiwan College, Arrah maintain an excellent rapport with the student community Students of final year and pre-final year are members of various committees of the College as mentioned below:

- Anti-Ragging Committee
- Anti-sexual harassment Committee
- Women Empowerment. Committee
- Cultural Committee
- Alumni Committee
- Magazine Committee
- Student Welfare Committee
- Sports/NCC/NSS Committee

The students representative in the above committee play a vital role by actively participating and providing suggestions for overall improvement of the academic ambience and to build the culture of excellence. The College promotes students to be part of various curricular and co-curricular activities and motivate to be part of academic & administrative bodies/committees of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College is in the procedure to get registered alumni Association. However we organise meeting time to time to handle the issues related to College and academic activities.

- In the meeting of Alumni Association, we take some important suggestions and implement to sort out the problems.
- The Alumni have immensely contributed in terms of placements, guest lectures, industry connect and guidance for higher education.
- The Alumni association builds a network among alumni and also connect with the Corporate world.
- The Association helps in holding interactive sessions to motivate current students about the employability and educational opportunities abroad.
- The Alumni provide feedback on their abilities gained during their course and provide valuable recommendations for improvements. The Alumni were also involved in defining our Vision and mission.
- The Out-going students become members of Jagjiwan College and

they are provided with associated membership based on their year of graduation.

The alumni are advised to keep in touch with the association and participate in its meetings and furnish updates of information with regard to their career progress.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION STATEMENT

To develop individuals of disadvantaged sections of the society by spreading education, so that they can be mould into personality having morally upright, intellectually well-informed, socially concerned, emotionally balanced, physically well-developed and culturally accomplished.

MISSION STATEMENT

- To Act as a Catalyst of Change by spreading education to the disadvantaged sections of the society (Dalits) by dismantling the cobwebs of ignorance and illiteracy.
- To stimulate a scientific temper by crusading against superstitions and out-dated customs like child marriage, caste System, female foeticide, dowry, gender bias, regionalism. etc.
- To nurture creative and resourceful minds who can think big,

think fast and think ahead, who can care for the nation and the weaker sections of society, and are imbued with humanistic passions and values.

- To enable the students of Jagjiwan College, Ara to settle down with a different career which is intellectually challenging, professionally satisfying, socially prestigious & financially rewarding.

To increase Dalits & female participation in the field of higher education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- Strategic goals of the college are decided by the college development committee. The Principal and the staff to take decisions about the Institutional functioning independently. Appointment of the Faculty to the major offices such as Bursar, Registrar are made by the university or State. Various committees such as IQAC, Steering, Examination, Sports, Purchase, Time table, Stock, etc are also constituted by the Principal with the consent of the staff members for smooth functioning of the Institution and achievement of the stated mission.

- The personal interaction of the Principal with the various stake holders, Faculty members, non teaching staff, students, parents, industry play an important role in the functioning of the College. Annual Parent-Teacher meet strengthens the bond of the parents with the Institution.

- To promote the culture of excellence an effort is made to create strategic alignment in the whole organisation. This ensures appropriate design of hard systems (Policies, Procedures Process, Systems, Performances and Soft systems, Values, Commitment, Motivation, Loyalty, Communication, etc.) and progress towards the vision and mission of the Institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional Strategic/perspective plan is effectively deployed

- Teachers' council, Non-teaching staff, students' union through regular discussion with Principal and coordinators of different cells/committees implement their regular plans and policies.
- Heads of the Departments and faculty of all departments and Principal meet regularly to discuss various issues and problems.
- Secretarial staff puts their ideas and policies in meeting headed by the Principal for implementation.
- Financial transactions are carried out by finance sub-committee and Bursar of the college.
- Feedback works are done from time to time for review and evaluation through Grievance Redressal Cell.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

This College is a constituent college. The Principal and the staff/faculty are always stepping in together for designing and

proper applications of the quality policy and plans. The principal of the college is the head of the institution and provides requisite leadership to the system. Principal being the executive and academic officer of the college ensures that all the provisions of the university bye-laws, the Statutes and the regulations are strictly observed.

The plans which are chalked out are implemented with proper monitoring by IQAC.

- Better quality education.
- Opening of career oriented programmes.
- Opening of post-graduate courses.
- Establishing academic-industry linkage.
- Social commitments through the different wings of the college such as NSS,NCC etc.
- Empowerment of women by constituting different cells like sexualharassment cell, anti-ragging cell etc.
- Skill development programmes.
- Provision of universal education to all.
- Extending quality education to students of weaker section of the society forsocial inclusion.
- Provision of co-operation through coordination with other institutions andagencies.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance

C. Any 2 of the above

and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

For the welfare of teaching and non-teaching staff, the College has community welfare that is working effectively in the institution.

- Welfare society of the College facilitates Loan with nominal and wit little interest.
- The College facilitates for teaching and non teaching staff CL
- Emergency leave
- Earned Leave
- Permission for Flexible Hours for Faculty
- Vacation for teaching and non-teaching staff
- Financial support for teaching faculty to attend conferences, workshop etc

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

IQAC has its fundamental pursuit to enrich Quality education, physical and academic infrastructure development and it also works for overall development of teaching staff. In this regard, The College has formulated performance appraisal system in order to evaluated qualitative and quantitative outcomes and performance of faculty members along with students development in curricular and co-curricular activities. It is executed with the help of self Appraisal Reports which gives quantitative assessment of the faculty members. The Performance is self assessed by duly filling self appraisal report with proofs of performance by Faculty and Staff at the end of academic year. The system inspires faculty which boosts professional knowledge and growth. The faculty and Non-teaching staff appraisal is provided by considering the following parameters:

1. Academic performance
2. Publications in Journals
3. Publications in Conferences
4. Seminars
5. Workshops

6. Faculty Development Programs
7. Research Initiatives - Projects applied for funding
8. Consultancy Activities
9. Student development
10. Department Activity
11. Inter-department Activity
12. Outreach(External Resource Person)
13. Online/Hands-on Courses certification
14. Industrial visits organised for students
15. Other professional training for Non-teaching Staff

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College conducts internal and external financial audits regularly. This is to impart the responsibility of implementation and maintenance on internal control relevant to the preparation and presentation financial statements that give a true and view and free from the material misstatement. The College invites the Accountant from the University and State as well to visit to the College for the due purpose of accounting of expenses done by the College on Academic activities and administrative activities. The Accountant visited go through the procedures and request to avail all the evidences or documentations about the amounts and disclosures in the financial statements. Further, the procedure of Audit includes

evaluating the appropriateness of accounting policies and the reasonableness of the accounting estimates made by management as well as evaluating the overall presentation of the financial statements. It takes more than two or three days in doing the complete bank statements analysis, cash vouchers, purchase bills, fixed bank load papers, TDS submitted from the employees and other supplier to the Income tax department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College has predominant sources of fund through:-

1. Students fees
2. Funds from society and Promoters
3. Proper utilisation of financial resources is planned at the beginning of every financial year
4. The expenses of the funds are mainly due to the following

1. Salaries
2. Department budget
3. Infrastructure
4. Maintenance
5. Administrative expenses
6. Cultural & Co-Curricular activities
7. Promotional activities

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell of the College was formed in the year 2015 to monitor the quality of services in terms of Academics and Infrastructure being provided by the institution to its stakeholders. The IQAC constantly works on its mission and vision. It secures power to review the ongoing education and events of the College. It promotes faculty of the College to participate Faculty development program, Refreshers course, Orientation Course, Induction Course, innovative works and publications in Carelist and Scopus Journals. It also promotes faculty members to be resources persons and organise events in the college so that students may get opportunity to develop their critical mind. IQAC regularly organises academic and professional training of teaching and non teaching staff of the College. It also organises event on English communications skills, Yoga, Professional behaviour, Aptitude training for Labs. Institution also diligently design program for the student to venture out and begin their career in India and abroad. The systematic outcome of the courses tender to create career mapping, internships, industry certifications, benchmarking, frequent check points, aptitude and soft skills trainings and counselling for students and parents to ensure

that the participants remain on track.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College gives emphasis to the course information; it is implemented with certain vision and motives. The faculty members strategies the course outcome and they also go through their syllabus and ensure students to fill out the requisites of the course. They evaluate the knowledge of students and their performance. Teachers organise Induction programmes and share the details of the course. After Induction program the teachers make plan to teach students with strategic plan. Teachers input the data of students in automated system of the College for the future reference on every topic. The College administrator also keeps the records of the lesson plan of the faculty members and directs teachers to modify their teaching methods and techniques..

Feedback

The College has developed QRIDES-Quality Assurance in Research, Innovation, Incubation, Industry Interaction, Development, Entrepreneurship, Education and Social Responsibility to measure the extent of the implementation and assess the impact of academic activities. The teachers teach and inspire students to develop critical mind and develop for negotiation of new challenges in their lives. This helps student to aspire for higher education and secure themselves in the competitive world.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above
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File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Jagiwan college, Arrah promotes Gender sensitivity through various events for norms of gender equality, women empowerment, safe and healthy atmosphere in the campus.

Safety & Security:

1. CCTV cameras through the campus has been installed for safety and security and particularly for the safety of girls students.

2. There are some Statutory committees like Anti-Sexual harassment committee, Women Welfare and Empowerment Committee, Grievance Redressal committee comprising of female faculty members is constituted as per the University guidelines and is working effectively.

3. Anti-ragging committee has been built to look into the grievances of girls and boys students.

Counselling:

1. The College has Counselling system in order to give counselling to the students regularly.

2. Faculty members choose some students to do monitoring work. This creates a healthy atmosphere to come across the grievances of the students and it is easy to handle to problems of the students.

3. Students in this regard come to meet mentors or female faculty member to share their problems regarding gender issue.

5. Students Welfare Committee: There is also a student welfare Committee in order to meet the challenges of students and the committee assures to give support to the students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid

waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

A) Solid Waste Management:

- The College has an effective mechanism for Waste management. The food and vegetable left over from the Canteen is segregated into bio-degradable and non-bio degradable waste.
- The bio-degradable waste is put into a pit and left to ferment which will be used later as fertiliser to plants in the College campus.
- The non-biodegradable waste is placed into dustbins which are future collected by the Municipal authorities.

B) Liquid Waste Management:

- There is an effective sewage system inside the College.

C) E-Waste management:

- The e-waste generated in the College are collected together from all departments and handed over to an external e-waste recycling agency.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College has an eminent inclusive environment for both students and faculty. It always organises for environments awareness program and ecofriendly knowledge system for sustainable value. We also organise national festivals like Independence Day and Republic Day that is celebrated every year with full fever.

- NSS and NCC Wings of the College go through outreach programs accessible to villagers.

- The College also takes initiative to adopt village and assures free education and special initiative taken by NCC Wings for children of the village.

- The Department of English conducts event for the promotion or

indigenous language and dialect.

- The College takes strong step to community development program keeping in view of tolerance and harmony and the notion of positivity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Jagjiwan College organizes various programs from time to time for the promotion of Constitutional values, rights, duties, and responsibilities of citizens. The college designs various activities to create awareness about the national identity and symbols. The Jagjiwan College with the help of NCC wings celebrates Independence Day on the 15th of August every year in its campuses. The Principal delivers a speech on the importance of freedom and the glory of Indian freedom struggle. Different cultural programs and events are performed which aim at highlighting the constitutional spirit of liberty equality justice and fraternity. Every year on 26th January, the Jagjiwan College celebrates Republic Day in its campus with great gratification to honour the date on which the constitution of India came into effect.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to

B. Any 3 of the above

monitor adherence to the Code of Conduct
Institution organizes professional ethics
programmes for students,
teachers, administrators and other staff
4. Annual awareness programmes on Code
of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Jagjiwan College, Arrah provides UG level courses that imparts knowledge directly/indirectly related to the constitutional obligations, values, rights, duties and responsibilities of the citizen. The syllabus has been designed in such a way that carries the value of democracy and egalitarian society. It teaches about liberties, values, equality and a just society.

- Every year Independence and Republic Day is celebrated and other events as well that carries the national and community values.
 - The College has NCC Wing and NSS Wings. They organise events and bound to disseminate knowledge related to the value of citizen and promotion of cultural and traditional heritage of the Country.
 - Every year Independence Day is celebrated to highlight struggle of freedom and importance of Indian constitution.
 - Republic Day is celebrated on 26th jan by organising activities highlighting the importance of Indian Constitution.
- Similarly, Constitution day is celebrated on 26th Nov. every

year by reading out the Preamble as stated in Constitution of India.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. **Title of the Practice:** The College has formulated Quality Circle meetings (QCM) for effective implementation of teaching and learning process.

2. **Objectives of the Practice:** In order to improve the quality education and overall performance, the College is in the constant flux in enriching the quality of teaching and learning process of faculties and students.

3. **The Context:** The Covid-19 Pandemic has brought the whole world in the disordered condition and loss of proper connectivity. The College decided to connect the system by the optimum use of ICT.

4. **The Practice:** The College obtained the feedback through the feedback form for the pre and final year students.

1. **Title of the Practice:** ORIENTATION OF NEW STUDENTS

2. **Objective of the Practice:** The College: The College is very active in introducing the value of the Syllabus, wonder of education, professional orientation of career, its Motto, Vision, and Mission to newly admitted students.

3. **The Context:** The fundamental pursuit of the this practice is to make the students feel comfortable in their new surroundings.

4. The Practice: After the completion of the admission of the students that is monitored and maintained by the University, the College organises the Induction Program.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

- **Korean language:** Taking the need of the hour, the College has made collaboration with King Sejong Institute of Korean Study, Patna and commenced Korean Language Centre to teach students of Sahabad/Bhojpur. In the entire province, no institute has introduced this course.

- **Certificate course for Communicative English and Personality Development:** In view of the students coming from remote/rural areas, this certificate course has been introduced.

- **Certificate course for Tourism Management:** Jagjiwan College, Arrah has commenced this course in order to overcome the problems of students in getting this course through distance mode. Since Bihar has many tourist place, this course will show a huge benefit for students in settling their career in the state itself.

BCA: though this course is found in most of the institutions of our affiliated University, yet there is still a great demand of this degree course. Pandemic has shown the bleak history of the modern society but it is ICT that has made the whole system sustained and found the another alternative of sustaining the system of Academic.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To speed up the construction of two storeys separate library. 2. To expedite the construction of boundary walls being erected. 3. To follow up and expedite the establishment of a new computer centre and convert it into a community computer centre. 4. To facilitate MOOCs and certificate courses, Spoken Tutorials, and SWAYAM etc. to student. 5. Facilitate more PDFs and SDFs on cutting edge technologies and contemporary issues to teachers and students respectively. 6. Organise workshop, seminar, conferences, debates, quizzes, poster exhibition etc. 7. To intensify extension activities to reach the large masses. 8. To increase the plantation of medicine as useful plants like Neem trees, Tulsi etc. and to organise more and more ecofriendly activities pertaining to green initiatives. 9. To renovate gardens and fields and to construct more water harvesting units, drain systems. 10. To strengthen further the Alumni Association. 11. To increase frequency of industry academia interactions for enhancing employability of the students. 12. To enhance research facilities and acquisition of minor and major projects. 13. To promote sports and cultural activities. 16. Start PG courses and several agrobased vocational courses. 14. To start statutory professional Regulatory Councils recognised courses like B.Ed, MCA, and MBA etc.